



**M**iami **S**hores **V**illage

**B**uilding Department

10050 N.E.2nd Avenue  
Miami Shores, Florida 33138

**Tel:** (305) 795.2204

**Fax:** (305) 756.8972

## **REQUIREMENTS FOR AWNING PERMIT**

**Permit application must be accompanied by:**

- 2 Sets of drawings of the awning frame and structural calculations all signed and sealed.
- 2 Copies of survey of the property (not older than 7 years) if survey is older than 7 years, provide survey affidavit.
- On the survey reflect the location where the awnings will be placed.
- If owner is doing the job, owner must fill and notarize **Owner Builders Disclosure Form** (This form must be signed and notarized by the building department only).
- 2 Samples of the material and color of the awning.
- 2 Copies of the Certificate of Flame Resistance.
- Require inspection: Foundation, Framing, and Final
- Exception:** Awnings or fabric-covered frames used in conjunction with Group R-3 occupancies.

Revised on 10-06-15 I. Naranjo(5-11-16Asilvera)